

**A. Read the following text then choose the correct****answer a, b, c or d : (50 marks)**

Most successful people consider time more important and valuable than money.

We all should use our time in productive ways. If you master the technique of managing time efficiently, you can achieve anything in your life. Time management helps you to attain more with less effort.

In the beginning, it will feel like a boring task, but when you do it regularly, you realize that it only helps you to increase your productivity. Eventually, this will encourage you to achieve more in life. Being productive doesn't mean that we have to be involved in multiple tasks at the same time.

The proverb, "killing time is not a murder; it's a suicide" is applicable for those who don't understand the value of time and don't respect it. People who say that they don't have enough time to complete their work, don't really know how to manage time.

1. People can't get back the ..... they had spent.  
a. money      b. effort      c. time      d. work
2. Time for successful people is considered as more ..... and valuable than money.  
a. useless      b. unimportant      c. boring      d. important
3. When you master the technique of ....., you can achieve anything in your life.  
a. managing time      b. killing yourself  
c. encouraging other people      d. gaining money
4. To achieve more in life, you should do the task of managing time .....  
a. rarely      b. once a lifetime      c. regularly      d. eventually
5. The word "**productive**" in the text means:  
a. talented      b. related to      c. fruitful      d. incredible

**B- Read the following text then do the tasks below:****(50 marks)**

Once, a king and a lazy man named Hani were very good friends. One morning, the king said, "Why don't you work to earn some money?" Hani said, "No one offers me a job. My enemies told everyone that I never do any work on time." The kind king said, "You can go into my treasury and collect as much wealth as you can, but you have to finish before sunset." Hani was so happy and rushed home to tell his wife. She said, "Go and get the gold coins and gems now." He said: I cannot go now. I am so hungry. I'd like to eat first." After lunch, he took a nap for an hour. Then in the late afternoon, he picked some bags and went to the palace. On the way he felt hot so he sat under a tree to rest and drink some water. Two hours later, when he wanted to move on, he saw a man showing some magic tricks. He stopped to watch for an hour again. When he reached the palace, it was already sunset time. The palace gates had been closed. Hani lost a golden chance because he had not learnt the value of time.

**Write True (T) or False (F):**

6. Hani was hardworking. ( )
7. Hani's wife didn't want him to get the gold coins and the gems. ( )
8. The king was kind to Hani. ( )

**Answer the following questions:**

9. What was the treasury was full of?  
.....
10. When did Hani reach the palace?  
.....

**C. Read the following sentences then choose the correct answer a, b, c or d :** (150 marks)

11. When you do it regularly, you realize that it only helps you to ..... your productivity.  
a. praise      b. sink      c. increase      d. roam
12. Is that rule ..... in this case?  
a. applicable      b. gathered      c. hard      d. social
13. He asked me where I .....  
a. have been      b. has been      c. am      d. had been
14. He asked me what I ..... to do.  
a. wanted      b. want      c. 'm wanting      d. have wanted
15. He asked me where my parents .....  
a. do      b. are      c. have been      d. were
16. "Do you know him?" He asked me ..... I knew him.  
a. why      b. who      c. if      d. how much
17. "Who was that fantastic man?" She asked me ..... that fantastic man had been.  
a. why      b. if      c. how many      d. who
18. "Have you met Angela?" She asked ..... if we had met Angela.  
a. us      b. our      c. ours      d. we
19. "How much did the concert tickets cost?" She asked how much the concert tickets .....  
a. was cost      b. had cost      c. did cost      d. is costing
20. "Have you read this book?" He asked me if I had read ..... book.  
a. these      b. those      c. this      d. that
21. "Are you living here?" She asked me if I was living ...  
a. here      b. there      c. their      d. they're
22. It's against my ..... to lie.  
a. principle      b. murder      c. suicide      d. task
23. Most of our students ..... high grades in the final exam.  
a. shoot      b. attain      c. scale      d. supply
24. The word which **DOESN'T** have the /u/ sound is:  
a. butcher      b. would      c. foot      d. fool
25. The word that has the /u:/ (long u: sound) is:  
a. group      b. pull      c. took      d. cook

**D. Match each item in (A) with the suitable choice from (B):** (50 marks)

(A)	(B)
26. They wanted to know ...	a. it's a suicide.
27. He asked me how .....	b. if we had a computer.
28. Killing time isn't a murder .....	c. She knows how to use her time efficiently.
29. On the way, he felt hot	d. old her mother was.
30. She is a successful person.....	e. so he sat under a tree.

**E. Write suitable questions about the underlined words:**

(30 marks)

31. Alisar: .....?  
Remas: I'm fine, what about you?
32. Alisar: .....?  
Remas: I'm reading a story book.
33. Alisar: .....?  
Remas: Because reading gives me much pleasure.

**F. Answer the following questions:** (20 marks)

34. What do you usually do in your free time?  
.....
35. How many hours do you sleep every day?  
.....

**G- Write a 50-word paragraph about ONE of the following topics:** (50 marks)

**Topic A:**

Write a diary about what you do to manage and organize your time.

**Topic B:**

Your friend's next birthday is next month. Write about what you will do to celebrate his/ her birthday.

End of questions – Good Luck

انتهت الأسئلة .أ. عبد المنعم شهابي

**الحلول : Key answers**

1. c time	2. d important	3. a managing time	4. c regularly	5. c fruitful
6. F	7. F	8. T	9. It was full of gold coins and gems	10. He reached the palace after sunset.
11. c increase	12. a applicable	13. d had been	14. a wanted	15. d were
16. c if	17. d who	18. a us	19. b had cost	20. d that
21. b there	22. a principle	23. b attain	24. d fool	25. a group
26. b	27. d	28. a	29. e	30. c
31. How are you?	32. What are you doing?	33. Why do you like reading?	34. I usually (practice my hobby/ watch TV/ listen to music/ go out.....).	35. I often sleep (8 hours) every day.

المنعم شهابي